

Minutes of the January 2011 Faculty Council Meeting
Tuesday, January 11, 2011, 5 PM
Hugh Hill Conference Room

Officers Present:

President - Frank Bova
Vice President - Jennifer Light
Treasurer - David Quillen

President Elect - Marilyn Dumont-Driscoll
Secretary - Leslie Gonzalez-Rothi

Department Representatives Present:

Maria Zajac-Kaye - Anatomy
George Samraj - CHFM
Eric Sobel - Medicine
Jean Cibula - Neurology
Sonal Tuli (via phone) - Ophthalmology
Michael Medina - Otolaryngology
James Byrd - Psychiatry
Philipp Dahm - Urology

Kevin Brown - Biochemistry
Robyn Hoelle - Emergency Medicine
James Resnick - MGM
Steven Blackband - Neuroscience
Parker Gibbs - Orthopaedics
Carolyn Carter - Pediatrics
Saleem Islam - Surgery

Guests:

Michael Good, M.D., Dean, College of Medicine
Joseph Fantone, M.D., Sr. Associate Dean for Educational Affairs - College of Medicine
Marvin Dewar, M.D., JD, Sr. Associate Dean & CEO for UF Physicians - College of Medicine
Kelly Kerr, Sr. Director of Operations, UF Physicians

1. President Bova called the meeting to order at approximately 5:05PM
2. Announcements, Reports, and Old Business:
 - a. PAC (Patient Access Center) - Kelly Kerr

The PAC concept has been approved and is moving forward. Currently there are 379 people working at the scheduling center. The old way of scheduling was not working well with multiple points of entry. Patients encounter multiple "phone trees" and this process tends to be quite frustrating. In recent reviews 83,000 potential patients per year hang up before we answer the phone and it currently takes us 1 minute and 15 seconds (15 rings) on average to answer a phone call. We also had a complex scheduling template(s). For a more detailed description of the new PAC please review the [powerpoint presentation](#) that Ms. Kerr gave. (link to powerpoint)

Several department specific questions were asked and discussions followed.

- b. Approval of the December minutes - Dr. Bova

Motion to approve minutes was made, seconded, and approved unanimously.

- c. Educational Affairs Report - Dr. Fantone

An internal search has begun for an Assistant Dean for Admissions (currently chair of the medical selections committee). This position will have a 3 year renewable term. The LCME has changed its standards and has more expectations of an admissions committee. The job posting will be available later this week. Several faculty have expressed interest in serving on the search committee.

[Medical Education week begins Monday, February 21st](#). (link to calendar) A notice will be sent out this week.

Dr. Fantone will give a curriculum committee report next month.

d. President's Report - Dr. Bova

The compensation committee is currently meeting and efforts to fix the historic problems we've had with P&T, evaluations, incentives, and bonuses are under way. The current plan is to separate revenues and compensation goals and evaluations from teaching and research goals and evaluations/

e. COM Report - Dean Good

The P&T review committee is coming together. The compensation plan is being reviewed and Dr. Bova brought up several issues about the compensation plan at the last executive meeting. The committee took those points into consideration and several items have been changed. A new plan has been reviewed and passed. The yearly faculty evaluation process will change. There will be a yearly narrative faculty evaluation along with a separate academic assessment and compensation assessment.

Dean Good is in late discussions with Pathology, Dermatology, and Epidemiology. He is also working hard on the Associate Dean for Graduate Affairs position; both candidates have been interviewed. The Pediatrics search committee meets tomorrow. Orthopaedics is in process. Pharmacology has yet to be started.

f. Policy Board Updates - Policy Board Chairs

David Quillen, Chair, Faculty Development -

The faculty development policy board is working on P&T issues. All members are currently on the P+T task force. Given the number of meetings scheduled for the P+T task force (next 4-5 months), the policy board is going to temporarily focus just on the task at hand and not schedule any additional meetings. If there are additional issues raised by the FC president, we may need to hold additional meetings.

Leslie Gonzalez-Rothi, Chair, Research & Scholarship -

Dr. Sugrue has created automated space calculation (research and office space). The space for clinical research space is not clear at the moment. The policy is that research space is assigned units (departments) and the chair or director will assign to individuals based on dollars of research. A portion of the space inventory will be set aside for discretionary assignments such as new faculty and new ventures. The departments will make space policy assignments accounting for funding and reassignments.

C. Parker Gibbs, Chair, Fiscal Affairs -

This board has placed two members on the compensation committee. The FC has asked that compensation committee separate P&T from RVU targets.

Mr. Tharp has been asked to create a template for the policy board. This template would help explain department finances to faculty. The goal is for each department to have a 1-2 page financial document for the faculty to view. Once the template is created the board will review and present it to the FC and department chairs before making available.

Jennifer Light, Chair, Academic Policy -

The policy board is waiting on Dr. Fantone's second focus group before convening. The next policy board meeting looks like it will be held the last week of January or first part of February.

Eric Sobel, Chair, Clinical Affairs -

No report was given. The next meeting is being held Monday, January 31st.

3. Future Topics:

4. The meeting was adjourned at 6:00PM

The next Faculty Council meeting will be held Tuesday, February 8, 2011 @ 5PM in the Hugh Hill Conference Room

Minutes recorded by Rachel Dotson, Office Assistant

Edited by Jean Cibula, MD, Department Representative for Neurology